



Welcome to Bright Tutoring...

Our primary goal is to provide excellent educators for our clients.

Bright Tutoring is different from the competition; we are an in-home, one-on-one, and totally customized tutoring solution for parents. We believe our hands-on, customized approach is the fastest, most effective way for the children to realize success.

At Bright Tutoring we utilize the circle of responsibility which includes tutors, teachers, parents and the student. This focused and forward moving energy is important to our process and most importantly to your child's success. Our Hands-on process and utilizes everyone within the circles of responsibility to achieve a successful educational endeavor. Our hand-picked tutors will help your child find not only success in their specific subject needed, but we find that the motivation, inspiration, and the organizational skills they gain will also help them improve in other areas as well.

We look forward to working with your family and helping your child find success, if you need anything during the process please do not hesitate to give us a call.

Sincerely,

Shannon Nichols MAEd
Owner/ CEO
602-478-4201-Office
brighttutoring@gmail.com

Bright Tutoring's Core Values

1. Surround our clients with exceptionally bright and innovative educators.
2. Empower our clients with opportunity & presence.
3. Go above and beyond the call of duty.
4. Positively impact students in the community.
5. Live, Laugh, and Learn Every Day.

Bright Tutoring

Student Information

Student's Name: _____

Address: _____ City _____ Zip _____

School: _____ Grade Level: _____

Birthdate: ___/___/___

*May we contact your child's teacher? Yes/ No

Teacher's Name: _____

Email: _____ Teacher's Phone: _____

Parent Information

Name: _____

Address: _____

Mom's Home/Work Phone: _____ Cell Phone: _____

Dad's Home/Work Phone: _____ Cell Phone: _____

Mom's Email: _____

Dad's Email: _____

To whom may we thank for your referral? Internet: Google, Yahoo, Tutor? Keywords typed in to find us? _____

Friend: _____ School: _____

Briefly describe your child's tutoring needs: (Feel free to include past scores, motivation level, teacher issues, changes in lifestyle...)

Contract & Financial Policies

Registration Fee

_____ A one-time registration fee of \$50 is due prior to the start of tutoring services.

Payment

_____ Payment for services is due as tutoring services are **rendered** and may be paid via Pay Pal or check.

24hr. Notice of Cancellations

_____ We ask for 24hr. notice **to the tutor** on any cancellations or changes to sessions, failure to do so will result in a charge of whole session fee.

Adult Supervision at All Times

_____ In order to provide a secure tutoring environment, I understand that I am required to have someone over the age of 18 available to oversee the tutor/child interaction at all times. The tutoring session must be rescheduled if this cannot be accomplished.

Agreement Not To Solicit Bright Tutoring Tutors Directly

_____ Bright Tutoring prohibits you to soliciting a tutor directly while under contract with us for a period of Twelve (12) months after the termination of your service contract. Tutors also sign a contract that they will not seek your services directly.

I HAVE READ, INITIALED AND UNDERSTAND THE ABOVE POLICY STATEMENTS AND AGREE TO BE BOUND BY THEM IF UNDER CONTRACT WITH BRIGHT TUTORING.

Signature

Privacy Policy

Bright Tutoring values our tutors and client's confidentiality and only uses personal information for its own purposes.

Your personal information:

- Will not be sold to any other party for whatever purpose. This means your information will not be accessible to any telemarketing or direct mail agencies.
- May be used in the course of day-to-day business such as coordination of tutors and students by Bright Tutoring.
- May be used in the recovery of outstanding payments.
- Will be kept absolutely confidential by Bright Tutoring and will not be given to any other party except as agreed by you in the course of business terms and conditions, or if formally requested by law enforcement agencies.

Frequently Asked Questions

What is the first step in the process? The first meeting is exploratory, it is important that parent, child and tutor have a chance to connect. During the meeting, we will discuss the specific needs of the student and set up a plan for success, making sure everyone is connecting well and on board charging in the same direction. This meeting is free of charge and you are under no obligation to continue the process unless you feel like Bright Tutoring is the perfect fit for your situation.

How often does my child need tutoring? We look to our educators to decide how many hours a child may need. Much of this assessment will go on the first day we meet. We treat each student individually; our tutors will work directly with your child's teacher to review future projects and tests in order to develop a plan for success. In some cases weekly tutoring hours may go up or down, depending on how your child is progressing or what they have going on the next week, but never without your approval. On average, we find most of our clients fall into the 2-3 hour long sessions a week.

How long will my child require tutoring? The length of time your child will require tutoring is highly dependent on the student's need, abilities and how far they are behind when we start working with them. On average, most of our clients tutor with our company four to six months. We work with you on a session to session basis, we require no contracts. Our ultimate goal is your child's success!

What is the hourly rate for tutoring? The hourly rate depends on the subject level being tutored, we also offer discounts if you buy a group of sessions in advance. Please contact us with your specific needs for more detail.

What is due the day we sign up? We will have you fill out our parent packet, which is sent to you ahead of time to look over. When you decide that Bright Tutoring is a great fit, we will collect a one-time per family \$50 registration fee.

How do you ensure quality tutors? Bright tutors are extraordinary! We have extremely high confidence in them and they are specifically selected. Our tutors are local certified teachers or experts in their field; many have Masters Degrees or above, are reference and background checked. Most importantly they have an engaging and motivating spirit! We custom fit each tutor with your child's specific needs and keep in touch with you throughout the process in case any fine tuning is needed.

How do you screen your tutors? Bright tutors go through a rigorous screening process. We run multiple criminal background checks on all of our tutors thoroughly check all references and require proof of teaching certification or college degrees.

What if I don't want the tutor to come to my home? On occasion the hustle and bustle of family life does not equal an ideal learning environment. Our tutors are happy to meet at a local library or recreation center, as long as it is a safe & quiet place for everyone. We require that an adult chaperone be present for all tutoring sessions for children under the age of 18.

I have multiple children who need tutoring or desire long term tutoring to supplement my homeschool curriculum, do you offer discounts? Yes, please call our office for details. We make every effort possible to work with parents on their unique situations and needs.

What kind of educational testing do you offer? Any educational testing is done on a case by case basis. We have a handful of expert companies that we can recommend to you for this testing and you can pick the best fit for your child. We do not require testing to get started.